

ROYAL PARK PRIMARY SCHOOL DOCUMENT (C)
Chronology of Consultation & Information

Date	Event	Impact
08/03 – 07/04	RPS Working Group. Various meetings with LCC officers, to progress the redevelopment of the school	Identification of potential demand and feasibility of options for the school
08/03-11/03	Consultation with ward members and Burley Network prior to finalising content of Executive Board report	Supported retention of building and use of a public nature
12/11/03	Executive Board report	Exec Board supported retention of building for Council purposes with some community space (296 m ²). Total cost £1.7m. Identified funding £1.35m
10/05/04	Highways Development Services.	No support for mixed use
20/05/04	Highways Development Services	Clarification that parking for office use was the problem
09/07/04	Home Housing Association response	First floor residential scheme not viable. Costs substantially greater than likely values.
19/07/04	Home Housing Association	Further advice about first floor residential use being non-viable. Proposed demolition and development for large family homes.
14/01/05	Royal Park Community Consortium meeting	Attended by North West Area Management to answer questions from the consortium
21/02/05	Letter from Royal Park Community Consortium (RPCC)	Expressing interest for community use. No funds for acquisition or refurbishment. Identified list of potential occupiers and space requirements
06/05	Joint N&H/Development report to Cabinet	Identifying significant increase in unfunded budget
30/11/05	Members meeting – attended by Cllr Hamilton and Hussain	Update on proposed multi-use scheme (LCC and community)
12/05	Report to Corporate Management Team	Recommended retention and refurbishment in line with original Executive Board decision despite changes in occupancy mix. Also full costed feasibility study
12/05	Report to Cabinet	Same recommendation
13/01/06	Member meeting	Discussion around options since LCC mixed use scheme no longer feasible.
16/02/06	Member meeting	Update on viable options for progressing redevelopment of

		the school
15/03/06	Member meeting with officers from Asset Management and Area Management	Discussion of possible marketing brief
07/06/06	Member meeting with officers from Asset Management and Area Management	Presentation of draft brief
07/06/06	Burley Network meeting	Attended by Area Management officer, who updated and answered questions about plans for the school
16/06/06	Joint report to Cabinet	Seeking approval to Marketing.
16/08/06	Joint report to Executive Board (Development and Neighbourhoods & Housing)	Seeking decision from Executive Board for option for marketing for refurbishment or redevelopment. Decision to market for refurbishment with requirement to include library and community space. Detailed ward Member consultation.
21/09/06	Inner North West Area Committee report (within Area Manager's report)	Update following on from Executive Board decision to progress with refurbishment scheme. No specific comments made.
10/06	Marketing commenced	Closing date of 31/01/07
21/12/06	Telephone conversation between Ed Powell (RPCC representative) and Asset Management	Update and rationale behind the marketing of the school for redevelopment
31/12/07	RPCC letter received	Freedom of Information request. Complaint about actions of officers and Members
01/02/07	Initial response to RPCC letter	Advising of FOI procedure and offer of meeting to discuss the development
16/02/07	Meeting with RPCC, Asset Management and Area Management	Not addressing the complaint issue but briefing on the progress with the marketing without discussing details of submissions
20/02/07	Member meeting with officers from Asset Management and Area Management	To discuss the 7 offers received. Agreed to invite further information from 4 of these.
21/02/07	Fuller response to RPCC letter	Confirming offer to give access to all files with exception of commercially confidential items.
02/07	RPCC inspection of files held by the Asset Management Unit	

15/03/07	Member meeting with officers from both services	
29/03/07	Inner North West Area Committee report (within Area Manager's report)	Update following on from close of marketing. Informing of short-list of 4 proposals.
23/04/07	RPCC letter	Not proceeding with the complaint at this time (although saying that the response was not adequate)
21/06/07	Member presentation (3 x Hyde Park & Woodhouse Cllrs and 3 x Headingley Cllrs) attended by officers from both services and from Property Services	Presentation by two remaining developers. Agreement with Members that one of these should be the preferred developer
28/06/07	Inner North West Area Committee report (within Area Manager's report)	Update on the short-listing of 2 proposals.
26/07/07	RPCC letter seeking to make an offer for the property	No financial offer for leasehold interest, requirement for Council to maintain, requirement for receipt from Burley Library to be ring-fenced to Royal Park Primary School scheme etc.
27/07/07	Letter to RPCC	Advising that its offer would be drawn to the attention of Executive Board and summarising the contents of the offer
15/08/07	RPCC e-mail to Members of Executive Board	Asking that if Executive Board considered neither developer bid entirely satisfactory, it should reject them and consider the bid from RPCC
16/08/07	Building visit with RPCC accompanied by Asset Management Unit and Area Management team	
22/08/07	Joint report to Executive Board	Recommendation to approve the selection of a preferred developer
13/09/07	Inner North West Area Committee report (within Area Manager's report)	Update following Executive Board decision to progress with a preferred developer.
17-19/10/07	Letters and surveys distributed to every household within the local area, and all local community and voluntary groups initiating the consultation on fit out and use of community space	Details of the consultation and event dates.
24/10/07	Consultation event held at a local venue	Opportunity for asking questions and providing input into the consultation. 5 people attended.

27/10/07	Consultation event held at a local venue	Opportunity for asking questions and providing input into the consultation. 4 people attended.
30/10/07	Consultation event held at a local venue	Opportunity for asking questions and providing input into the consultation. 12 people attended.
19/11/07	Deadline for the return of completed surveys and input into the consultation	57 completed surveys received.
22/11/07	Draft community space specification shared for comment with Members (Hyde Park & Woodhouse and Headingley)	No comments made, other than by one Cllr who refuses to recognise the consultation as valid.
30/11/07	Draft community space specification shared with local community and voluntary groups and residents who completed surveys	